

TOWNSHIP OF BURLINGTON
MINUTES OF REGULAR MEETING

HELD September 8, 2026

Vanessa Hunt, Clerk

Burlington Twp.

The regular meeting was called to order at 7:06 p.m., by Supervisor Howland. Board Members present: Howland, Wilson, Horen & Hunt. Guests: Chief Rye, Assistant Chief Conquergood, and members of the public and fire department.

All joined in the Pledge of Allegiance.

Swearing in: *of Melinda Goss as Sergeant. *of Rowdy Sawyer and Mikaila Holleman as new members of the fire department.

Issue *Certificate of Appreciation to John VanCamp for his service upon his retirement from the fire department.

(Board Member Castle arrived at 7:25 p.m.)

Minutes from: *August 11, 2026, SPECIAL MEETING – Castle made a motion to accept minutes as presented, Horen 2nd to accept minutes as presented, board voted and passed. *August 11, 2026, REGULAR MEETING – Horen made a motion to accept the minutes as presented, Castle 2nd to accept the minutes as presented, board voted and passed.

Financial Report: Horen presented Financial Reports. CDAR renewed for 6 months, CD 296 renewed for 6 months. Horen made a motion to send 75% of the 2026 Public Safety Revenue payment to the Lapeer Sheriff's Department in the amount of \$354.75, Castle 2nd, board voted and passed. Hunt made a motion to approve the financials as presented, Wilson 2nd. Board voted and passed.

Fire Department: Chief –*Received a letter regarding a former fire department member seeking compensation for cancer causing chemical exposure. Hunt to contact WC Ins for next steps. *September training will include JAWS and extrication. *Fire Department payroll will be issued in October. *Chief taking the Instructor written test on Saturday September 12th. *Open House to be held on Saturday October 3rd. * Going to plan joint training with surrounding departments for structure fire ISO. *Chief met with one of the arsonist involved with the fire at the laundromat. They engaged in discussion and Chief had him write apology letters to everyone affected.

Clerk Reports:

- Monthly Bills
- Budget

- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections

Pay Bills: *Hunt reported on the preparations for the November 3, 2026, election. *Hunt presented the monthly bills. Horen made a motion to pay bills, Wilson 2nd to pay bills. Township General Fund checks 17834-17886, Capital Group ACH, Gusto ACH for taxes, Gusto ACH for usage, totaling \$9,406.46. Board voted and passed.

Supervisor: *Gravel to be added to Lake Pleasant Rd from Castle to Peck and Peck Rd from Slattery to the TWP line. Horen made a motion to replace the tubes on McKillop Rd and Peck Rd, Castle 2nd. Board voted and passed.

Old Business: *Horen made a motion to contact the attorney with stipulations for the building purchase to include the attorney fees in the sale price and to have the deal completed by November 1, 2026, Wilson 2nd. Board voted and passed.

New Business: *Castle made a motion to proceed with sending letters to the delinquent fire runs before adding the balances to their tax bills, Hunt 2nd. Board voted and passed.

Public Time: *Resident made a donation to the fire department in thanks for a no charge fire run.

Meeting Adjourned: 9:03 p.m. Horen made a motion adjourn, Castle 2nd to adjourn. Board voted and passed.

Respectfully submitted,

Vanessa Hunt, Clerk