

TOWNSHIP OF BURLINGTON
MINUTES OF REGULAR MEETING

HELD April 14, 2026

Vanessa Hunt, Clerk

Burlington Twp.

The regular meeting was called to order at 7:48 p.m., by Supervisor Howland. Board Members present: Howland, Horen, Wilson & Hunt. Guests: Chief Rye & residents of Burlington Twp.

All joined in the Pledge of Allegiance.

Minutes from: March 26, 2026, SPECIAL MEETING – Horen made a motion to accept minutes as presented, Wilson 2nd to accept minutes as presented, board voted and passed.

Financial Report: Horen presented Financial Reports. Wilson made a motion to approve the financials, Hunt 2nd. Board voted and passed.

Fire Department: Fire Chief Rye –*This month’s training will cover structural search and rescue with air packs. *May training will cover missing person search and rescue. *The department participated in a standby burn on McKillop Rd. *The department will be on standby at a Koylton Township burn on 11 acres as soon as conditions permit. *There was a brake chamber failure on 15-31 that was repaired immediately. *Working on a grant to obtain a coffer damn for silo rescues.

Clerk Reports:

- Monthly Bills
- Budget
- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections

Pay Bills: Hunt presented the monthly bills. Horen made a motion to pay bills, Wilson 2nd to pay bills. Township General Fund checks 17333-17752, Capital Group ACH, Xero ACH, and Raymond & King ACH totaling \$15,339.10 Board voted and passed.

Supervisor: *Tubes on McKillop Rd & Peck Rd are being watched by Howland & LCRC. Wilson made a motion to allow Howland to sign the contract from LCRC for two single pass mowings for the 2026 season, Horen 2nd. Board voted and passed.

Old Business: *Current owner of the building at 9633 Main St Clifford purchased from the Odd Fellows on Land Contract. Attorney Gildner is working with him to obtain a deed. If the township is responsible for paying for the deed the price will be removed from purchase price. *Horen spoke with Tri-County bank about credit card processing services. The equipment and

services are free. A 3.9% fee will be implemented to the individual paying via credit card. Wilson made a motion to enter an agreement with Nuvei to process credit card payments, Hunt 2nd. Board voted and passed.

New Business: *Wilson presented a grant that is available for township building improvements that we may be able to use if/when we purchase a building.

Public Time: *No public comment.

Meeting Adjourned: 9:02 p.m. Horen made a motion adjourn, Wilson 2nd to adjourn. Board voted and passed.

Respectfully submitted,

Vanessa Hunt, Clerk