

**TOWNSHIP OF BURLINGTON**  
**MINUTES OF REGULAR MEETING**

**HELD August 12, 2025**

**Candy Albertson, Clerk**

**Burlington Twp.**

The regular meeting was called to order at 6:54 p.m., by Supervisor Howland. Board Members present: Howland, Wilson, Horen, & Albertson, Castle – Absent. Guests: Chief Jim Rye, and Residents of Burlington Twp.

All joined in the Pledge of Allegiance.

**Minutes from:** July 8, 2025, MEETING – Horen made a motion to accept minutes as presented, Wilson 2<sup>nd</sup> to accept minutes as presented, board voted and passed.

**Financial Report:** Horen presented Financial Reports. Albertson made a motion to accept financials, Wilson 2<sup>nd</sup> to accept financials, board voted and passed.

\*FD CD comes up for renewal on the 14<sup>th</sup>. Treasurer would like to pull CD from TCB and put into a CDAR @ Choice One, 4.1% for 26 weeks or 3.8% for 52 weeks. \* Albertson made a motion to accept Treasurers request to move FD CD from TCB and open a CDAR @ Choice One for 26 weeks @ 4.1%, Wilson 2<sup>nd</sup> motion, board voted and passed.

**Fire Department: Chief Jim Rye** – \* FD training this month was drivers training “Rodeo”, also had structure training on the building next to MOG. \* 2 FF are scheduled to go to FF1 & FF2 training \*MFR update – Instructor will be out another 5-6 months, so 5 FF will attend the Hadley MFR classes. Cost of going to Hadley for training should balance out from the cost to have had it in Burlington. \* Info has been sent to the state for licenses and registration for MFR. Will begin to purchase supplies, etc when licenses come thru. \* MABAS is up and running, worked well on the Slattery Rd Structure Fire. \* Fire Prevention programs going good, just had the obstacle course, Chief was happy with the turnout. 1 more program this year and Open House is scheduled for October 3<sup>rd</sup>. \* Working on getting the Juvenile Fire Program back up and running. \* Chief will be attending the MTA “Emerging Issues in Emergency Services in Frankenmuth. \* Chief requested to Open Charge account @ Ben’s Supercenter, to cover purchase of supplies and small tools when needed. Horen made a motion to complete the credit application for charge account at Ben’s Supercenter, Wilson 2<sup>nd</sup> motion, board voted and passed. Clerk to complete the credit application and turn into Ben’s Supercenter. \* Burn Ban may go into effect, depending on what we get for rain. \* Budget – Fire Protection - Would like to move \$1,500.00 from Grant Money Purchases to Fire Extinguisher Testing for \$200 and \$1,300.00 for Education Wages. Albertson made a motion to adjust Fire Protection Budget lines as follows: 1,500.00 from Grant

Money Purchases to Fire Extinguisher Testing for \$200 and \$1,300.00 for Education Wages. Horen 2<sup>nd</sup> motion, board voted and passed. \* Applied for DNR Grant. \* Asst. Fire Chief Chad to cover the next few board meetings for Chief, due to MFR Training.

**Clerk Reports:**

- Monthly Bills
- Budget
- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections
- Notes

**Pay Bills:** Horen made a motion to pay bills, Wilson 2<sup>nd</sup> to pay bills. Township General Fund checks 17427-17450, totaling \$20,748.01. Board voted and passed. \* Mayville Schools will have a special election in November.

**Supervisor:** \*nothing new to report except roads are a mess due to all the construction.

**Old Business:** \* No news on Building Purchase. \* Clerk contacted WIX website to take down the current inactive website, they responded that they need a username and password to do this. We do not have this information; we will get with Theo who is believed to have created the website on a trial basis. \* Albertson made a motion to Accept the Burlington Township OPT OUT Pension Plan Form as presented & Burlington Township Pension Plan Resolution # 25-07 as presented, but with the following modifications: Section 4: Board members will be eligible immediately once they take position on the board. Fire Fighters will be eligible once they are certified in FF1 & FF2 and/or MFR. Eligible at 18 years of age. Section 5: Each person shall be vested in plan after 4 years of service. Section 4, A – add line, Township will front load the required \$250.00 to start the plan for all eligible board members and employees. Horen 2<sup>nd</sup> the motion to accept the opt out form as presented and the resolution as presented with modifications, board voted and passed. Roll Call Vote – Wilson – YES, Horen – YES, Howland – YES, Albertson – YES, Castle – Absent, passed with 4 YES Votes

**New Business:** \* Discussed possible new attorneys, Clerk to see if Seibert & Dloski, PLLC, is accepting new clients. Heard good reviews on this firm. \* A/R Aging Fire Department Report – Albertson made a motion to write off invoice # 1525013K, DTE info was not available to try and submit the invoice to DTE, Horen 2<sup>nd</sup> motion to write off invoice # 1525013K, board voted and passed. Send Final Letter on Invoices that will be added to taxes with tracking number.

**Public Time:** None

**Board went into Closed Session at 8:02 p.m.**

**Meeting Adjourned:** 8:22p.m. Horen made a motion adjourn, Albertson 2<sup>nd</sup> to adjourn. Board voted and passed.

Respectfully submitted,

Candy Albertson, Clerk