

**TOWNSHIP OF BURLINGTON**  
**MINUTES OF REGULAR MEETING**

**HELD July 8, 2025**

**Candy Albertson, Clerk**

**Burlington Twp.**

The regular meeting was called to order at 7:00 p.m., by Supervisor Howland. Board Members present: Howland, Wilson, & Albertson, Castle – in at 7:52 p.m., Horen – Absent. Guests: Chief Jim Rye, and Residents of Burlington Twp.

All joined in the Pledge of Allegiance.

**Minutes from:** June 10, 2025, MEETING – Albertson made a motion to accept minutes as presented, Wilson 2<sup>nd</sup> to accept minutes as presented, board voted and passed.

**Financial Report:** Albertson presented Financial Reports for Treasurer. Wilson made a motion to accept financials, Albertson 2<sup>nd</sup> to accept financials, board voted and passed.

\*Deb renewed the Choice One CD #838 that came up for renewal for another 3 months at the same rate: 4.0%/4.07% APY

**Fire Department: Chief Jim Rye** – \* FD worked on Rural Water Supply training again this month, which was a great help on the Heatley Rd fire. \* Working on organizing a Water Supply Committee, have interest in it already. \* Would like to install Dry Hydrants, looking for places for those and seeing if there are any possible grants to cover the cost. \*Next Sunday will be RIT Training “Rapid Intervention Training” (focused on rescuing our own). \* Chief received a call from Central Dispatch RE: check from DTE, may get a call re: that and what those funds are for. \* FD was assisting DTE with arcing/downed lines. While assisting with that a tractor hit corner of fire truck. Police report has been filed and will be turned into insurance company. \* Participated in North Branch’s 4<sup>th</sup> of July parade. Great response from community. \* Two new applicants for FD 1.) R. Horton, comes with experience, will be on a trial basis with 60-day reviews 2.) R. Sherlock, no experience, but eager to pursue FF career. Wilson made a motion to accept both applicants’ applications, pending background checks, etc. and trial basis reviews for R. Horton. Albertson, 2<sup>nd</sup> motion to accept applicant’s applications. Board voted and passed. \* Heatley Rd fire with fatality went as well as could have for the circumstances. \* FD received a run for an iPhone Detection Call. FD did a great job working as a team checking over 2 miles of road for any accidents/phone. EMS & Police both joined and praised Burlington’s efforts in the search. \* MFR class coming up in Hadley, may send a couple FF to training, but still trying to get a MFR class set up in Burlington.

**Clerk Reports:**

- Monthly Bills
- Budget
- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections
- Notes

**Pay Bills:** Wilson made a motion to pay bills, Albertson 2<sup>nd</sup> to pay bills. Township General Fund checks 17403-17426, totaling \$12,312.73. Board voted and passed. \* Discussed uncashed check protocol, agreed to contact who the uncashed checks have been issued to, to see if they received it or if another check needs to be issued, since those checks have been approved already by board. \* Discussed possible use of ADA Infrastructure Grant. \* Clerk to tackle voter ID cards, etc. and Budget numbering system. \* Clerk got with Kings on how to input the \$13,188.69 transactions after audit review that needs to go from General Fund to Improvement Fund, those transactions will show up next month.

**Supervisor:** \*LCRC employee, Joe in billing no longer works for the road commission. \*Tubes that blew out on Slattery Rd will be getting replaced.

**Old Business:** \* No news on Building Purchase, Clerk to email attorney regarding the building purchase and letter to Shari Willson

**New Business:** Bright speed coming in with fiber. Bright speed needs the Metro Act signed and approved by board. Albertson made a motion to accept the Metro Act as presented by Bright speed, Wilson 2<sup>nd</sup> acceptance of the Metro Act, board voted and passed. \* Clerk drafted Retirement Resolution, board and chief to review and discuss at next month's meeting.

**Public Time:** W. Proctor came to meeting re: Fire Run Invoice he received. Run was for arcing on DTE meter box. He said it was on DTE's end. We will try and bill DTE for the run. \* Les ?? came to discuss how Burlington Townships website is corrupt, he claims the website was established in 2002, only the website anyone is aware of was a trial website. Clerk to look into this matter re: website. \* C. Oberle discussed a tree over road on Sharp Rd, would like taken care of.

**Meeting Adjourned:** 8:14p.m. Albertson made a motion adjourn, Wilson 2<sup>nd</sup> to adjourn. Board voted and passed.

Respectfully submitted,

Candy Albertson, Clerk