

**TOWNSHIP OF BURLINGTON**  
**MINUTES OF REGULAR MEETING**

**HELD May 13, 2025**

**Candy Albertson, Clerk**

**Burlington Twp.**

The regular meeting was called to order at 7:00 p.m., by Supervisor Howland. Board Members present: Howland, Horen, Wilson, & Albertson, Castle - Absent. Guests:

All joined in the Pledge of Allegiance.

**Minutes from:** April 8, 2025, REGULAR MEETING – Horen made a motion to accept minutes as presented, Wilson 2<sup>nd</sup> to accept minutes as presented, board voted and passed

**Financial Report:** Horen presented Financial Reports. Wilson made a motion to accept financials, Albertson 2<sup>nd</sup> to accept financials, board voted and passed.

\*Deb going to move funds in both Tax accounts, so balances are at \$2,000.00 \* Quotes on New CD(s), Choice One 3-month CD @ 4.0%, 6-month CD @ 3.9%. Going to see if Independent Bank will match Choice One rates. \* Albertson made a motion to approve Treasurer to open new CD(s) in the amount of \$100,000.00 at either Choice One or Independent Bank, whichever has better rate, Wilson 2<sup>nd</sup> motion to open new CD(s), board voted and passed.

**Fire Department: Chief Jim Rye** – \* N/A, FD not at meeting

**Clerk Reports:**

- Monthly Bills
- Budget
- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections
- Notes

**Pay Bills:** Horen made a motion to pay bills, Wilson 2<sup>nd</sup> to pay bills. Township General Fund checks 17346-17369, totaling \$14,108.80. Board voted and passed. \* Check # 17358 in the amount of \$642.48 payable to the IRS was for penalties stemming from 2019 issues with 941 1<sup>st</sup> quarter payments. In talking with the IRS, we will be getting bills for 2<sup>nd</sup> and 3<sup>rd</sup> quarter penalties also. Horen made a motion to allow Clerk to pay those penalties from the IRS if received before next meeting, to avoid further late penalties, Wilson 2<sup>nd</sup> motion to pay IRS penalties if needed, board voted and passed. \* Should Check to Craig Signs come from Fire Checking Account?!?!, Clerk to ask Chief

**Supervisor:** \*Lapeer County Road Commission recommendations for Gravel are for Sharp/Stiles/Stover Roads. Albertson made a motion to approve LCRC recommendations for Gravel on Sharp/Stiles/Stover Roads, Wilson 2<sup>nd</sup> LCRC recommendations, board voted and passed. \*Quote for Roadside Mowing for this year is \$13,800.00. This is for a double pass, late spring and double pass mid-summer, \$6,900.00 each pass. Horen made a motion to accept the Lapeer County Road Commission quote for roadside mowing, Albertson 2<sup>nd</sup> motion to accept the LCRC roadside mowing bid, board voted and passed. \* Township has roughly \$24K of allocation funds to go towards the mowing and gravel projects.

**Old Business:** Horen received the OK on the bulletin board to be placed in the village hall. Still needs to talk to Barb regarding the drop box.

**New Business:** Horen made a motion to accept the Purchase Policy as presented, Wilson 2<sup>nd</sup> motion to accept purchase policy, board voted and passed.

**Public Time:** N/A

**Meeting Adjourned:** 7:54p.m. Albertson made a motion adjourn, Horen 2<sup>nd</sup> to adjourn. Board voted and passed.

Respectfully submitted,

Candy Albertson, Clerk