

TOWNSHIP OF BURLINGTON
MINUTES OF REGULAR MEETING

HELD April 8, 2025

Candy Albertson, Clerk

Burlington Twp.

The regular meeting was called to order at 7:10 p.m., by Supervisor Howland. Board Members present: Howland, Horen, Wilson, Castle, & Albertson. Guests: Chief Jim Rye and Residents of Burlington Twp.

All joined in the Pledge of Allegiance.

Minutes from: March 11, 2025, REGULAR MEETING – Approved at Annual Meeting, March 27, 2025.

Financial Report: Horen presented Financial Reports. Castle made a motion to accept financials, Wilson 2nd to accept financials, board voted and passed.

*Deb to look into CD rates for 2 - \$50K CDs or 1- \$100K CD. These funds are from the 2 CDs that recently matured.

Fire Department: Chief Jim Rye – *April training was Communication Training and Drivers training* May training will be Professional Volunteer FF Training, held May 4th *May 4th is also the NB side x side ride, Burlington is a stop, will have Hot Dogs and cookies/water * MFR, still working on state requirements. Looking for a new MFR trainer, current trainer having some health issues. Chief thanked Board for progress on Budget, looking at some possible 1 year grants. * Box cards submitted to counties * FD assisted on a 5.2 acre controlled burn near Lanaway & Kingston Rds., good training for FF. Owner has another possible 5.8 acres to be done * Blew fans belts on truck, but was able to get truck back in service quickly with new belts *Koylton Twp fire run, was called for downed power lines on fire, ended up being brush pile being burned with approved permit. *Aprils training had a minor mishap with one of the fire trucks, minimal damage. Police report filed. Insurance company notified. Board members notified. Driver will have to start over on drivers training for that specific truck. * Chief discussed Driver Training Courses and requirements. * Burlington had just the 1 call during the bad storms.

Clerk Reports:

- Monthly Bills
- Budget
- Invoicing – A/R Aging Report
- Mail & Correspondence
- Elections
- Notes

Pay Bills: Horen made a motion to pay bills, Castle 2nd to pay bills. Township General Fund checks 17326-17345, totaling \$11,987.21. Board voted and passed. * Getting ready for April 24th Audit *Discussed A/R Report, Albertson made a motion to send Invoices #1524019 & 1524041 to collections for non-payment, Horen 2nd motion to send invoices to collections. Board voted and passed.

Supervisor: Nothing new to report

Old Business: Attorney has completed the Purchase Agreement for the new building. Clerk & Supervisor to sign * Reach out to Theo at Northern Broadband RE: website/technology

New Business: Nathan Haag coming to June meeting to discuss retirement options * Deb to ask Village for permission to install Drop Box and Cork Board in Village Hall

*Albertson made a motion to approve PA116 Agreement Application for Dave Brace for 120 acre parcel located at Peck & Slattery Rds. Wilson 2nd motion to approve PA116 Application. Board voted and passed.

Public Time: Steve Adamic inquired about replacing a culvert on Dennis Rd, water is not flowing properly and ponding in field. Offered to install culvert if Board purchased it. Supervisor to talk to road commission. * Discussed Barnes & Jefferson Road projects to start soon.

Meeting Adjourned: 8:15p.m. Horen made a motion adjourn, Albertson 2nd to adjourn. Motion voted and passed.

Respectfully submitted,

Candy Albertson, Clerk